

07.02.2020

Notice

A meeting of Convener, Committee for Institute Quality Assurance Cell with students will be held on 08-02-2020 at 11:00 AM in T & P Conference Room, Sector-62 Campus, Noida. All students are requested to attend the meeting.

The meeting will be chaired by the Convener of IQAC, Prof Hari Om Gupta.

**Agenda:** Interaction with Students

*Monali*

(Dr Monali Bhattacharya)

Secretary, CIQAC

MINUTES OF THE MEETING OF STUDENTS OF JAYPEE INSTITUTE OF INFORMATION TECHNOLOGY, SECTOR 62 - CAMPUS, NOIDA HELD ON 08-02-2020 AT JIIT, SECTOR-62, NOIDA

The Convener of CIQAC, Prof. Hari Om Gupta held a meeting with the students of Sector 62 Campus of Jaypee Institute of Information Technology on February 8, 2020 at 11:00AM in T&P Conference Room in sector 62 campus. 45 students attended the meeting who had been selected from various departments by the respective Department Heads to table the common issues faced by all the students.

Dr Monali Bhattacharya, Secretary - IQAC also attended the meeting.

**ITEM-1: Welcome and Opening Remarks by the Convener:**  
The Convener welcomed all the students for attending the meeting.

**ITEM-2: Issues Discussed:**  
The students discussed issues related to their studies and certain other matters.

The convener patiently listened to all the matters and answered each of the queries to the satisfaction of the students and assured them about looking into the matters which needed to be taken care of. A brief outline of issues discussed is given below:

- Educational Tours could be arranged for the students.
- Internship summits could be organised.
- More Hackathons to be organised.
- JBS specific clubs could be made.
- More marks could be allocated for projects.
- Institute could invite companies to hire interns.

**ITEM-3: Any other item, decided by the Convener:**

Since, there was no other point raised apart from the given issues, the meeting ended with the students thanking the Chair and the Convener wishing them success.

*Monali*

Dr Monali Bhattacharya

Secretary, IQAC

19.01.2020


**Notice**

A meeting of Convener, Committee for Institute Quality Assurance Cell with non-teaching staff will be held on 20.01.2020 at 01:00 PM in LT-1, Sector 62 Campus, Noida.

Dr. Monali Bhattacharya, Secretary, CIQAC is also requested to attend the meeting.

The meeting will be chaired by the undersigned.

**Agenda:** Discussing Issues of Non-Teaching Staff

  
(Prof. Hari Om Gupta)  
Convener  
CIQAC

**MINUTES OF THE MEETING OF NON TEACHING OF JAYPEE INSTITUTE OF INFORMATION TECHNOLOGY, SECTOR 62 – CAMPUS, NOIDA HELD ON 20.01.2020 AT JIIT, SECTOR-62, NOIDA:**

A meeting of Convener, Committee for Institute Quality Assurance Cell with non-teaching staff of Sector 62 was held on 20.01.2020 at 01:00 PM in LT-1, Sector-62 Campus, Noida.

50 Non- Teaching staff attended the meeting from administration, laboratory, library and secretarial segment.

Dr. Monali Bhattacharya, Secretary, CIQAC also attended the meeting.

**ITEM -1: Welcome and Opening Remarks by the Convener:**

The Convener accorded a very warm welcome to all the non-teaching for attending the meeting.

**ITEM -2: Issues Discussed:**

The technical staff raised certain issues regarding training, sports and certain other matters pertaining to their work. A brief outline of issues discussed is

given below:

- **Training Programmes:** Soft Skills training should be given through external experts.
- **Sports Activity for staff:** The non-teaching staff requested for getting access to sports facility.
- **Medical Cover:** As per some of the members, medical cover for NT3 and NT8 is same but deductions are different.  
The Convener, IQAC after listening to their issues assured them that suitable arrangements would be made for their training and sports related participation. He assured that he would look into the matter regarding medical cover deductions.

**ITEM -3: Any other item, decided by the Convener:**

Since, there was no other point raised apart from the given issues, the meeting ended with the vote of thanks to the Chair

*Monali*

Dr Monali Bhattacharya

Secretary, CIQAC

19-01-2020

Notice

A meeting of the faculty members of Sector 62 campus will be held tomorrow, 20.01.2020 at 11:45 AM in LT 5, Sector-62 Campus, Noida.

Dr Monali Bhattacharya, Secretary CIQAC is requested to make it convenient to attend the meeting.

The meeting will be chaired by the undersigned.

**Agenda:** Discussion of Faculty Concerns in Open Forum

  
(Prof. Hari Om Gupta)  
Convener,

Institute Quality Assurance Cell.

**MINUTES OF THE MEETING OF FACULTY MEMBERS OF JAYPEE INSTITUTE OF INFORMATION TECHNOLOGY, SECTOR 62 - CAMPUS, NOIDA HELD ON 20.01.2020 AT JIIT, SECTOR-62, NOIDA**

The Convener of CIQAC, Prof. Hari Om Gupta held a meeting with the faculty members of Sector 62 Campus of Jaypee Institute of Information Technology on January 20, 2020 at 11:45 AM in room LT5 in sector 62 campus. 60 faculty members attended the meeting from various departments.

Dr Monali Bhattacharya, Secretary - IQAC also attended the meeting.

**ITEM-1: Welcome and Opening Remarks by the Convener:**

The Convener welcomed all the faculty members for attending the meeting.

**ITEM-2: Issues Discussed in an Open Forum:**

The faculty members discussed the following points:

OBE calculation may be computed using software.

The new ERP software may include uploading of publication related data.

SPSS-AMOS software could be made accessible to the faculty.

The Convener, IQAC assured the faculty members that all the issues raised would be put forward before competent authority and their possibility of implementation would be explored.

**ITEM-3:**

**Any other item, decided by the Convener:**

Since, there was no other point raised apart from the given issues, the meeting ended with everyone thanking the Chair.

*Monali*

Dr Monali Bhattacharya  
Secretary CIQAC

10.10.2019

Notice

A meeting of IQAC members has been scheduled today, October 12, 2019 at 12:15 PM. All sub-committee Conveners are requested to kindly make it convenient to be present in the VC conference room today at 12:15 PM. The meeting will be chaired by Coordinator of IQAC Prof. Hariom Gupta.

**Agenda:** Discussion of AQAR Report 18-19

  
(Prof. Hari Om Gupta)  
Convener,

Institute Quality Assurance Cell.

MINUTES OF THE MEETING OF SUB-COMMITTEE CONVENER'S OF IQAC  
HELD ON AUGUST 27, 2019 AT 04:00 PM IN VICE CHANCELLORS'  
CONFERENCE ROOM, SECTOR-62, NOIDA.

A meeting of Sub-committee members of CIQAC, with the Convener, CIQAC was held on August 27, 2019, at 04:00 PM in Vice Chancellors' Conference Room, Sector-62, Noida. The meeting was chaired by the Convener, CIQAC Prof. Hari OM Gupta.

**ITEM -1: Welcome and Opening Remarks by the Chair:**

The Convener, CIQAC accorded a very warm welcome to all the members for having made it convenient to attend the meeting.

**ITEM -2: Discussion of AQAR Report 18-19**

The problems faced while collecting the data were discussed. It was decided that designated members would be assigned for data collection, criterion wise, filling of AQAR Report from next year onwards.

**ITEM -3: Any other item, decided by the Convener:**

Since, no other point was raised, the meeting ended with the vote of thanks to the Chair.

*Monali*

Monali Bhattacharya

Secretary, CIQAC



25.08.2019

Notice

A meeting of IQAC members has been scheduled today, August 27, 2019 at 4.00 PM. All sub-committee Conveners are requested to kindly make it convenient to be present in the VC conference room today at 4.00 PM. The meeting will be chaired by Coordinator of IQAC Prof. HariOm Gupta.

**Agenda:** Discussion of AQAR Report 18-19

  
(Prof. Hari Om Gupta)  
Convener,

Institute Quality Assurance Cell.

MINUTES OF THE MEETING OF SUB-COMMITTEE CONVENER'S OF IQAC  
HELD ON AUGUST 27, 2019 AT 04:00 PM IN VICE CHANCELLORS'  
CONFERENCE ROOM, SECTOR-62, NOIDA.

A meeting of Sub-committee members of CIQAC, with the Convener, CIQAC was held on August 27, 2019, at 04:00 PM in Vice Chancellors' Conference Room, Sector-62, Noida. The meeting was chaired by the Convener, CIQAC Prof. Hari OM Gupta.

**ITEM -1: Welcome and Opening Remarks by the Chair:**

The Convener, CIQAC accorded a very warm welcome to all the members for having made it convenient to attend the meeting.

**ITEM -2: Discussion of AQAR Report 18-19**

Keeping in mind, the problems encountered while uploading the AQAR report 2017-18 on NAAC website, owing to the changes of uploading system the issues faced last year were discussed. It was decided that in a month's time, all the required data would be sought, so that timely submission process could be initiated.

**ITEM -3: Any other item, decided by the Convener:**

Since, no other point was raised, the meeting ended with the vote of thanks to the Chair.

*Monali*

Monali Bhattacharya

Secretary, CIQAC

25.07.2019

Notice

A meeting of the Non- Teaching Heads and Auditors of Non-Teaching Departments as given below will be held on 26.07.2019 at 04:00 PM in Vice Chancellor's Conference Room, Sector-62 Campus, Noida.

The meeting will be chaired by the undersigned.

All are requested to attend the meeting.

**Agenda:** Reviewing of Auditing of Non-teaching departments



(Prof. Hari Om Gupta)  
Convener,  
Institute Quality Assurance Cell.

**MINUTES OF THE MEETING OF HEADS AND AUDIT COMMITTEE MEMBERS OF NON-TEACHING DEPARTMENTS OF JAYPEE INSTITUTE OF INFORMATION TECHNOLOGY, NOIDA HELD ON 26.07.2019 AT 04:00 PM AT JIIT, SECTOR-62, NOIDA:**

A meeting of Heads and Audit committee members of non-teaching departments Of Jaypee Institute of Information Technology, Noida was held on 26.07.2019 at 04:00 PM at JIIT, SECTOR-62, NOIDA.

All the Heads of Non-Teaching departments and Auditors along with Dr Monali Bhattacharya attended the meeting.

**ITEM -1: Welcome and Opening Remarks by the Convener:**

The Convener accorded a very warm welcome to all the members for having made it convenient to attend the meeting for Audit of Non-Academic Departments. He thanked the respective Heads of Non-Academic Departments and all audit committee members present, for attending the meeting.

**ITEM -2: Course of Action Decided for completing the Audit:**

The auditors gave a detailed account of their status of auditing process till date. They also discussed about certain difficulties having been encountered

\*by them while auditing bigger departments, like Finance, Administration and Registry. These departments had numerous subheads to be audited and it was a tedious and time-consuming task. The files to be checked were also numerous. Nevertheless, the auditors were on the verge of completion.

The auditors of Administration requested for more synchronisation to be maintained between Maintenance and Administration departments for smooth conduct of affairs. The Secretary noted it as per directives of Convener to look into the matter.

After the discussions, it was decided that all the audit teams would complete the auditing and send the compiled reports to the Secretary, IQAC before the month ends

**ITEM -3: Any other item, decided by the Convener:**

Since, no other point was raised, the meeting ended with the vote of thanks to the Chair.

*Monali*

Dr Monali Bhattacharya

Secretary, CIQAC

10-07-2019


**Notice**

A meeting of IQAC Conveners of Sub-committees and the Auditors for Academic Departments will be held on 11.07.2019 at 11:00 AM in VC Conference Room, Sector-62 Campus, Noida.

The meeting will be chaired by the undersigned.

All are requested to attend the meeting.

**Agenda:** Discussion on the outcome of Auditing of Academic Departments

  
(Prof. Hari Om Gupta)

Convener,  
Institute Quality Assurance Cell.

**MINUTES OF THE MEETING OF IQAC CONVENER'S OF SUB-COMMITTEES AND THE AUDITORS FOR ACADEMIC DEPARTMENTS HELD ON 11.07.2019 AT 11:00 AM IN VC CONFERENCE ROOM, SECTOR-62 CAMPUS, NOIDA.**

A meeting of IQAC Conveners of Sub-committees and the Auditors for Academic Departments was held on 11.07.2019 at 11:00 AM in VC Conference Room, Sector-62 Campus, Noida. All the Conveners of IQAC subcommittees, Secretary, IQAC as well as Auditors of Academic Departments attended the meeting.

**ITEM -1: Welcome and Opening Remarks by the Convener:**

The Convener accorded a very warm welcome to all the members for having made it convenient to attend the meeting for Audit of Non-Academic Departments. He profusely thanked the respective Heads of Non Academic Departments and all audit committee members present, for attending the meeting.

**ITEM -2: Discussion on the outcome of Auditing of Academic Departments:**

The auditors gave a detailed overview of auditing process. After the discussions, it was felt that the ERD preparation process could be undertaken by department coordinators a little earlier so that auditing process could be

finished by time. The Convener assured that, it would be taken care of, next time.

**ITEM -3: Any other item, decided by the Convener:**

Since, no other point was raised, the meeting ended with the vote of thanks to the Chair.

*Monali*

Dr Monali Bhattacharya

Secretary, CIQAC