SUMMARY OF RECOMMENDATIONS (JULY 2017-JUNE 2018)

1. The faculty feedback forms of different departments indicate the need of up gradation of software, which are being used in the laboratory and the concerned hardware's as well. The committee suggests that the concerned department could put up their respective case to the authorities concerned to consider their need to get allocation of the budget for the same.

2. The text books for the major subjects may be further increased in numbers as per the Academic-Teaching Learning Subcommittee report.

3. The number of M.tech/MBA students admitted has declined in ECE and MBA departments. These departments could try to increase the enrolment of M.Tech/MBA students.

4. The ratio of Ph.D. Scholars registered /Fac. available for supervision may be enhanced in CSE/IT and ECE departments.

5. The Research Projects have been undertaken by the departments of Biotechnology, PMSE, CSE/IT and HSS. The other departments (Electronics, Mathematics and JBS) could make a concentrated effort to get some projects for the Institute.

6. International collaboration in interdisciplinary fields could be explored in various disciplines for research and learning. The Departments are suggested to interact/collaborate with Industry as well for consultancy and joint R & D projects. The joint supervision of M.Tech. Dissertations/Ph.D. theses could also be encouraged amongst various disciplines in this regard.

7. Based on Alumni and Parents Suggestions in Stakeholders' committee report, it is suggested that there is a need for improving the skills required for cracking GD's and Interviews through pre-placement training for students, which could be done as per Alumni suggestion:

   - Provide for Reading classes to discuss latest news, novels and trends (Non-credit course every semester with compulsory attendance designed in a way not to clash with exam preparation time)

   - To have more personality development courses and many such courses for improving writing and speaking skills

8. More companies may be invited for placement of ECE and JBS students particularly and for this we could organize more student / JBS activities for promotion and positioning of the JBS-JIIT Brand.

9. Based on the observations of Stakeholders' committee, it is suggested that more FDP's may be conducted for junior faculty members for improving their teaching style and methodology. In the same way, workshops/training may be conducted for Non-teaching staff to improve their interpersonal skills.

10. It is suggested that the Departments of CS/IT, Mathematics, Biotech, and HSS could plan at least one workshop of more than 1 week.

11. As no sports related competitive event was conducted during the report period (Academic year 2017-2018), it is recommended to encourage sports and games activities and conduct them more regularly.

12. Student Entrepreneurship and incubation cell that was created on campus needs to be further strengthened to yield measurable outcome.

13. Faculty who are the assigned mentors or advisors should be given access to student data (past and present academic records, attendance) to facilitate more effective counselling. This observation has been made in the last year IQAC-SAP report as well but action is pending for the same.

14. The SAP sub-committee has suggested that student's participation in competitive events held by external institutions / agencies should be encouraged. The committee suggests that LRC team may be apprised of strengthening resources for International / National level competitive exams.

15. The SAP sub-committee has faced a laborious task in collecting and compiling counselling reports submitted by faculty as there is no fixed pattern for making the counselling reports. Many faculty members have expressed that a set format in this regard will be helpful to make a report of the mentee students by the mentoring faculty. The members of sub-committee have deliberated on this and have provided with this report a standard format to be circulated to faculty mentors. The filled reports could be mailed to the Dean, with a copy marked to convenor of SAP-Subcommittee at the end of every semester so that the data could be compiled in a quantifiable manner.

16. The recommendations of Audit Committees constituted for audit of Non-Teaching departments could be implemented by the respective Heads of Non-Teaching Departments.