

01.09.2023

**Notice**

A meeting of IQAC Academic Auditors & DQACs is scheduled tomorrow, Saturday, September 02, 2023 at 11:00 AM in online mode. The meeting will be chaired by the Coordinator, IQAC, Prof. B.P. Chamola.

The google meet link for the meeting is: [meet.google.com/kmp-mwcw-nmh](https://meet.google.com/kmp-mwcw-nmh)

**Agenda:** To discuss the External Audit process of Teaching Departments



Dr Monali Bhattacharya  
Secretary, CIQAC.

**Minutes of the Meeting of IQAC Academic Auditors & DQACs**

**Notice**

A meeting of IQAC Academic Auditors & DQACs was held on Saturday, September 02, 2023 at 11:00 AM in online mode. The meeting was chaired by the Coordinator, IQAC, Prof. B.P. Chamola.

Members Present:

Prof. B. P. Chamola  
Prof. Chetna Gupta  
Prof. Rachana  
Prof. Navneet K Sharma  
Prof. Anuja  
Dr Mukesh Saraswat  
Dr Smriti Gaur  
Prof. Sajai Vir  
Dr Monali Bhattacharya  
Dr Ashish Gupta  
Dr Yogesh Gupta  
Dr Ashish Bhatnagar  
Prof. Shkha Jain  
Dr Parmeet Kaur  
Dr Sandeep Chokher  
Dr Pankaj Srivastava  
Dr Garima Kapur  
Dr. Parul Agarwal  
Dr. Somya Jain  
Dr Bhawna Gupta

Dr. Akansha Bansal  
Dr. Neetu Joshi  
Prof. Sudha Srivastava  
Dr. Vibha Gupta  
Dr. Pooja Choudhary  
Dr. Shriram Purankar  
Dr. Vishal Gupta  
Dr. Anuraj Panwar  
Dr. Ashish Bhatnagar  
Dr. Ravi Gupta  
Dr. Pankaj Srivastava  
Dr. Dinesh C.S. Bisht  
Dr. Amba Aggrawal  
Dr. Namreeta Kumari  
Dr. Amandeep Kaur  
Dr. Deepak Verma  
Dr Rajnish Prakash Singh

**Following members were granted leave of absence.**

Prof. Neetu Sardana  
Prof Lokendra Kumar  
Prof. Vineet Khandelwal  
Dr Neha Singhal  
Dr Amit Verma  
Dr Shweta Goel  
Dr Anuj Bhardwaj  
Dr Madhu Jain

**ITEM -1: Welcome and Opening Remarks by the Coordinator:**

IQAC Coordinator Prof. B. P. Chamola accorded a warm welcome to all the members present.

**ITEM -2: Discussion on Audit Process of Teaching Departments being undertaken**

The DQAC members gave an overview of the plan of audit process to be undertaken this year and their inability to coordinate with external auditors. The issue of online auditing to be facilitated as requested by some of the external auditors was also discussed. But after deliberations it was decided that Internal auditor would coordinate with external auditor and that few rounds of audit meetings in online mode may be facilitated by respective departments before the physical meeting of the audit committees for DVV verification and completion of the audit process.

**ITEM -3: Any other item, decided by the Coordinator:**

Since no other matter was raised, the meeting ended with the vote of thanks to the Chair.



Dr Monali Bhattacharya  
Secretary, CIQAC.

**Action Taken Post Meeting Deliberations:**

- ❖ Mail sent on September 4, 2023 to Internal academic auditors to coordinate with the external auditors and start the audit process as discussed in the meeting.
- ❖ Department wise folders created in IQAC drive and editor rights given to internal auditors and DQAC Coordinators.
- ❖ DQAC directed to upload the ERD and the DVV in the drive.



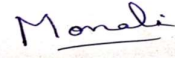
Dr Monali Bhattacharya  
Secretary, CIQAC.

September 15, 2023

**Notice**

A meeting of IQAC Subcommittees' Conveners is scheduled tomorrow, Saturday, September 16, 2023 at 11:30 AM in PC Conference Room, Sector 62 campus of Jaypee Institute of Information Technology, Noida. The meeting will be chaired by the Coordinator IQAC, Prof. B.P.Chamola.

**Agenda:** Review of Feedback forms of Sub-Committees



Dr Monali Bhattacharya  
Secretary, CIQAC.

**MINUTES OF THE MEETING OF SUB-COMMITTEE CONVENERS OF IQAC  
HELD ON September 16, 2023 AT 11:30 AM**

A meeting of Sub-committee members of CIQAC, with the Coordinator, CIQAC was held on Saturday, September 16, 2023 at 11:30 AM in PC Conference Room, IIIT, Noida, Sector 62. The meeting was chaired by the Coordinator, CIQAC Prof. B.P. Chamola. All the conveners of the 5 Sub-Committees, Coordinator IQAC and Secretary IQAC were present in the meeting.

**ITEM -1: Welcome and Opening Remarks by the Chair:**

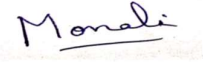
The Coordinator, CIQAC accorded a very warm welcome to all the members for having made it convenient to attend the meeting.

**ITEM -2: Discussion on Feedback forms collected by the Sub-Committees**

The conveners of various sub-committees updated their respective status of compilation of feedbacks and preparation of their respective reports. The conveners of SAP Subcommittee and PSA subcommittee requested for the access of ERDs for compilation of their respective reports.

**ITEM -3: Any other item, decided by the Coordinator:**

Since, no other point was raised, the meeting ended with the vote of thanks to the Chair.



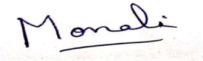
Monali Bhattacharya

Secretary, CIQAC

**Action Taken Post Meeting Deliberations:**

The drive link with all the uploaded ERDs was shared with the conveners immediately after the meeting.

<https://drive.google.com/drive/folders/1EFgTo4in-1XF25hhCpo42GCRiqki10yP?usp=sharing>



Monali Bhattacharya

Secretary, CIQAC

20.10.2023

**Notice**

A meeting of IQAC sub-committee conveners has been scheduled tomorrow, October 21, 2023 at 11:00 AM in IQAC Room, Samadhan Sambhag, Sector 62 campus, JIIT Noida. All sub-committee Conveners are requested to kindly make it convenient to be present. The meeting will be chaired by the Coordinator, IQAC, Prof. B.P.Chamola.

**Agenda:** Discussion of Finalization of Sub-committees Report



Monali Bhattacharya

Secretary, CIQAC

**MINUTES OF THE MEETING OF SUB-COMMITTEE CONVENERNS OF IQAC**

**HELD ON OCTOBER 21, 2023 AT 11:00 AM IN IQAC ROOM, SECTOR-62, NOIDA.**

A meeting of Sub-committee conveners of CIQAC, with the Convener, CIQAC was held on October 21, 2023, at 11:00 AM in IQAC Room, Samadhan Sambhag, Sector-62, Noida. The meeting was chaired by the Coordinator, CIQAC Prof. B. P. Chamola.

Members Present:

Prof. B. P. Chmola

Prof. Navneet K Sharma

Prof. Krishna Sundari

Prof. Mukta Mani

Dr Monali Bhattacharya

Prof. Sajaiveer was granted leave of absence by the Convener, IQAC.

**ITEM -1: Welcome and Opening Remarks by the Chair:**

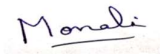
The Coordinator, CIQAC accorded a very warm welcome to all the members for having made it convenient to attend the meeting.

**ITEM -2: Discussion of Finalization of Sub-Committees Reports**

The members apprised the convener that they were at the final stage of recommendation formulation. The reports of their respective sub-committee would be completed by month end.

**ITEM -3: Any other item, decided by the Coordinator:**

Since, no other point was raised, the meeting ended with vote of thanks to the Chair.



Monali Bhattacharya  
Secretary, CIQAC

**Action Taken Post Meeting Deliberations:**

- (i) The deadline of November 1, 2023 was given for final submission of respective sub-committee reports.
- (ii) Drive to upload soft copies of Sub-committee reports created:

[https://drive.google.com/drive/folders/1fOx6jRPX9ZU9YtDj6ssZM2cr5ejWjhvj?usp=drive\\_link](https://drive.google.com/drive/folders/1fOx6jRPX9ZU9YtDj6ssZM2cr5ejWjhvj?usp=drive_link)



Monali Bhattacharya  
Secretary, CIQAC



**Fw: Request to start with AQAR Data Compilation\_NOTIFICATION:  
IQAC-AQAR Committee for AY 2023-24**

**navneetk sharma** to: anshu.varshney, prashant.chauhan,  
amanpreet.kaur, satyendra.kumar,  
chetna.gupta, neetu.sardana,  
Cc: br.mehta, bhagwati prasad, monali.bhattacharya, ashwani.mathur

06-11-2023 11:43

Respected colleagues,

An online meeting regarding starting with the data compilation for AQAR is scheduled tomorrow (07-11-2023), 12:00 noon. As mentioned in the trailing mail, AQAR is to be filed by December 31, 2023. Kindly make it convenient to attend the same.

google meet link: [meet.google.com/xon-pemi-woq](https://meet.google.com/xon-pemi-woq)

Best regards,  
Navneet Sharma

### **Minutes of the Meeting of IQAC-AQAR Committee held on November 7, 2023**

A meeting of IQAC-AQAR Committee was held on Tuesday, November 7, 2023 at 12:00 noon in online mode.

The meeting was chaired by IQAC Coordinator, Prof. B. P. Chamola.

Following members were present in the meeting

Prof. Navneet Kr Sharma, PMSE  
Dr Anshu Varshney, PMSE  
Dr Prashant Chauhan, PMSE  
Dr Amanpreet Kaur, CSE & IT  
Dr Satyendra Kumar, ECE  
Prof Chetna Gupta, CSE & IT  
Prof. Neetu Sardana, CSE & IT  
Dr Rajnish Prakash Singh, Biotech  
Dr Pankaj Srivastava, Mathematics  
Dr Dinesh C.S. Bisht, Mathematics  
Dr Mohd. Sarfaraz, Mathematics



Dr Parmeet Kaur, CSE & IT  
Dr Garima Kapur, ECE  
Dr Juhi, ECE  
Dr Ruby Beniwal, ECE  
Dr Shivani Kapoor, JBS  
Prof Krishna Sundari, Biotech  
Prof Sujata Mohanty, Biotech  
Dr. Ritesh Kumar Sharma, ECE  
Prof Mukta Mani, HSS  
Dr Monali Bhattacharya, HSS  
Dr Alka Singhal, CSE & IT  
Dr Archana Srivastava, JBS  
Dr Sweta Goel, JBS  
Dr Deepak Verma, HSS

**ITEM -1: Welcome and Opening Remarks by the Convener:**

IQAC Coordinator Prof. B. P. Chamola accorded a warm welcome to all the members present.

**ITEM -2: Discussion on the Process to be followed for AQAR filing:**

It was decided that all the DVVs would be extracted from the IQAC drive that has all the ERDs. Two or more files would be merged and made singular file for uploading.

The last date for completing the data collection and filling up of AQAR along with the DVV documents and complete data templates Criterion wise, for the seven teams was decided to be November 30, 2023.

Also, it was decided that any additional DVV that may be more than 5 MB has to be uploaded on website with links to be generated for the same. This also was needed to be completed by November 30, 2023, so that problems encountered thereafter may be resolved within stipulated time. The pattern of the dates for data collection of AQAR 2022-23 would be same as every year till now:

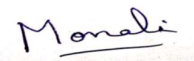
Academic Data: Academic Calendar July 2022 to June 2023

Publication Data: Calendar Year January-December, 2022

Financial Data: Financial year April 2022- March 2023

**ITEM -3: Any other item with the permission of Chair:**

Since, no other point was raised, the meeting ended with the vote of thanks to the Chair.



Dr Monali Bhattacharya  
Secretary, CIQAC.

**Action Taken Post Meeting Deliberations:**

An official WhatsApp group was created for synchronisation of data collection with DQAC members also being added to it.

<https://chat.whatsapp.com/JoIsddiahwz29yHo3AI356>



Information regarding AQAR Review Meeting on 05-Dec-2023 & starting of AQAR uploading on NAAC portal from 11-Dec-2023

**monali.bhattacharya** to: anshu.varshney, prashant.chauhan,  
amanpreet.kaur, satyendra.kumar,  
chetna.gupta, neetu.sardana,

29-11-2023 14:31

Cc: br.mehta, bhagwati prasad, navneetk sharma, sandeepk singh,  
ashwani.mathur

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Dear IQAC AQAR Committee Members,

With reference to the trailing mail and as decided in our AQAR meeting of November 7, 2023, request all the members to complete NAAC AQAR compilation of respective criterion by this weekend.

We all will meet online on Tuesday, December 5, 2023 at 12:30 PM to review and finalize AQAR.

The meeting details are given below:

IQAC AQAR Review Meeting  
Google Meet joining info  
Video call link: <https://meet.google.com/nrt-bfym-rsk>

With regards  
Monali

Dr Monali Bhattacharya  
Associate Professor  
Department of Humanities & Social Sciences  
Jaypee Institute of Information Technology  
Sector 62, Noida  
Telephone (Office): 0120-2594384

## **MINUTES OF THE MEETING OF AQAR COMMITTEE OF IQAC HELD ON 05-12-2023**

A meeting of the AQAR committee of IQAC was held on Tuesday, December 5, 2023 at 12:30 PM to discuss the strategy to fill up AQAR for this year.

The meeting was chaired by IQAC Coordinator, Prof. B. P. Chamola.

Following members were present in the meeting

Prof. Navneet Kr Sharma, PMSE

Dr Anshu Varshney, PMSE

Dr Prashant Chauhan, PMSE

Dr Amanpreet Kaur, CSE & IT

Dr Satyendra Kumar, ECE

Prof Chetna Gupta, CSE & IT

Prof. Neetu Sardana, CSE & IT

Dr Pankaj Srivastava, Mathematics

Dr Dinesh C.S. Bisht, Mathematics

Dr Mohd. Sarfaraz, Mathematics

Dr Parmeet Kaur, CSE & IT

Dr Garima Kapur, ECE

Dr Juhi, ECE

Dr Ruby Beniwal, ECE

Dr Shivani Kapoor, JBS

Prof Krishna Sundari, Biotech

Prof Sujata Mohanty, Biotech

Prof Mukta Mani, HSS

Dr Monali Bhattacharya, HSS

Dr Alka Singhal, CSE & IT

Dr Archana Srivastava, JBS

Dr Sweta Goel, JBS

Dr Deepak Verma, HSS

Dr. Ritesh Kumar Sharma and Dr Rajnish Prakash Singh were granted leave of absence.

**ITEM-1: Welcome and Opening Remarks by the Coordinator:**

The Coordinator welcomed all the members for attending the meeting at such a short notice.

**ITEM-2: Strategy for Review and finalising of AQAR 2022-23:**

The Coordinator of IQAC outlined the timeline that had to be followed for filing AQAR this year. It was decided that since compilation is completed, a complete review of every criterion would be done through interchange and checking of the DVVs, write-ups and templates criterion wise, of one another in an objective manner, so that, if anything has been missed out or is felt by the reviewers that something needs to be added further, could be considered and revised before filing. The review panel, criterion wise is given below:

Criterion 1 is to be reviewed by Criterion 3 team  
Criterion 3 is to be reviewed by Criterion 1 team

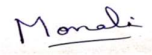
Criterion 2 is to be reviewed by Criterion 4 team  
Criterion 4 is to be reviewed by Criterion 5 team  
Criterion 5 is to be reviewed by Criterion 2 team

Criterion 6 is to be reviewed by Criterion 7 team  
Criterion 7 is to be reviewed by Criterion 6 team

The deadline to complete review was fixed for December 12, 2023.

**ITEM-3: Any other item, decided by the Convener:**

The members raised the issue of restriction in size of DVV for uploading to 5 MB. It was decided that help would be sought from Prof. Sandeep K. Singh to create additional links on JIIT website for uploading of additional supporting documents. Thereafter the meeting ended with the AQAR members thanking the Chair for guiding them and the Coordinator wishing them success in completing the task at a short notice.



Dr Monali Bhattacharya

Secretary CIQAC

**Action Taken Post Meeting Deliberations:**

- ❖ Heavier files (DVV which exceeded 5 MB) were uploaded in the given link, inside respective criterion folder  
[https://drive.google.com/drive/folders/1Of0G5eOpv9OoDytgyNbAY6zJ1gmOs5LN?usp=drive link](https://drive.google.com/drive/folders/1Of0G5eOpv9OoDytgyNbAY6zJ1gmOs5LN?usp=drive_link)
- ❖ Index for creating DVV links on website created by respective Criterion Members and mailed to Prof. Sandeep K. Singh for generation of links.



Dr Monali Bhattacharya

Secretary CIQAC



**Meeting of IQAC Committee Regarding ATR and Recommendations**

**bhagwati prasad** to: vikas.saxena, pammi.gauba, shweta.srivastava, sanjay.dawar, 18-12-2023 16:45  
anubha.vashisht, alka.sarma, alka.choubey,  
Cc: sc.saxena, br.mehta, monali.bhattacharya, bhagwati prasad

History: This message has been forwarded.

Dear Sir/Madam,

A meeting of IQAC committee has been scheduled on Tuesday, December 19, 2023 at 11:00 AM in PC Conference Room, Sector 62 campus, IIIT, Noida, to discuss and approve the Action Taken Report on last year's recommendations and the Recommendations of the year 2022-23 of IQAC.

The meeting will be chaired by the Honourable Vice Chancellor, IIIT, Prof. B.R. Mehta.

You are requested to kindly make it convenient to attend the same.

Thanking you with best regards,

Dr. Bhagwati Prasad Chamola.  
Coordinator, IQAC  
Professor, Department of Mathematics,  
Jaypee Institute of Information Technology  
A-10, Sector-62, NOIDA-201307 INDIA  
Ph: +91 0120-2594344, +91-9971968349

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**MINUTES OF THE MEETING OF IQAC – IAMC MEETING HELD ON  
DECEMBER 19, 2023**

A meeting of IQAC – IAMC was held on Tuesday, December 19, 2023 at 03:30 PM to discuss IQAC Action Taken Report (2022-23) for Recommendations of 2021-22 and the IQAC Recommendations for the year 2022-23.

The meeting was chaired by Hon. Vice Chancellor, IIIT, Noida, Prof. B. R. Mehta.

**The following members were present:**

- Prof. B. R. Mehta, Vice-Chancellor, IIIT, Noida
- Prof. B. P. Chamola, Coordinator, CIQAC
- Prof. Vikas Saxena, Director, IIIT
- Prof. Anubha Vashishtha, Director, JBS
- Prof. Pammi Guaba, Dean A&R I

- Prof. Shweta Srivastava, Dean A&R II
- Prof. Alka Tripathi, Head, Mathematics
- Prof. Anirban Pathak, Head, PMSE
- Brig. Sanjay Dawar, Dean, Students' Welfare & Head T & P
- Prof. Navneet K. Sharma, Convener, IQAC Subcommittee, Teaching & Learning
- Prof. Krishna Sundari, Convener, IQAC Subcommittee, SAP
- Dr Mukta Mani, Convener, IQAC Subcommittee, Stakeholder Relationship
- Dr Monali Bhattacharya, Asso Dean, Quality Assurance & CIQAC Secretary
- Colonel Sharad Rastogi, Registrar & Head, Administration.
- Prof. Jitendra Mohan, Asso Dean, Academic, 128
- Prof. Vibha Rani, Asso Dean, Innovation
- Prof. Indira P. Sarethy, Asso Dean, Perception, Branding & Collaboration
- Dr Ashwani Mathur, Asso. Dean, Institute Data Management
- Dr Tribhuwan Tiwari, Asso Dean, Academic, 62
- Dr Anita Sahoo
- Dr Alka Singhal

**Following members were granted Leave of Absence by the Chair:**

- Prof. Alka Sharma, Dean & Head, HSS
- Prof. S.P. Purohit, COE
- Dr Sajavir Singh, Convener, IQAC Subcommittee, Social & Professional Activities
- Mr Mihir Jha, Dep Registrar, Registry

**ITEM-1: Welcome and Opening Remarks by the Chair:**

Honourable Vice Chancellor accorded a very warm welcome to all the members for having made it convenient to attend the meeting.

**ITEM-2: Discussion on Action Taken Report (2022-23) on Recommendations of IQAC Report 2021-22:**

Honourable Vice Chancellor read out various Actions taken for all the Recommendations given in the report point wise.

The committee took cognizance of the status of implementation of all the recommendations of last year. Certain suggestions were given and were incorporated in the document therein, itself and finally approved the Action Taken report for the recommendations given in the Report of 2022-23.

**ITEM-3: Discussion on IQAC Recommendations as given in IQAC Report of 2022-23:**

Honourable Vice Chancellor read out each of the Recommendations and the committee discussed them point-wise.

Action to be taken and plans were put forth item wise and discussed by the committee.

Post discussions, the Recommendations of IQAC 2022-23 to be implemented in 2023-24 were accepted and ratified by the committee.

Thereafter, Hon. Vice Chancellor directed IQAC Coordinator to send the Recommendations to all the Heads for the needful implementation of recommendations point wise.

**ITEM 4: Any other item, decided by the Convener:**

Since no other matter was raised the meeting ended with the Vote of Thanks to the Chair.

Prof. B. P. Chamola

Coordinator, IQAC

**Action Taken Post Meeting Deliberations:**

- ❖ After the meeting, a mail requesting for the Proposed Action Plan of IQAC Recommendations for 2022-23 was sent to all the Heads of the Departments and IQAC Core Committee members.
- ❖ Responsibilities were assigned for getting the Approved Recommendations of 2022-23 executed in the running year, 2023-24





Meeting Regarding Review of AQAR 2022-23 and its Uploading on NAAC portal  
bhagwati prasad

to:

anshu.varshney, prashant.chauhan, amanpreet.kaur, satyendra.kumar, chetna.gupta,  
neetu.sardana, rajnishprakash.singh, pankaj.srivastava, dinesh.bisht, mohd.sarfraz, parmeet  
kaur, garima.kapur, juhi, ruby.beniwal, shivani.kapoor, krishna sundari, sujata mohanty,  
ritesh.sharma, mukta mani, alka.singhal, archana.shrivastava, sweta.goel, deepak.verma  
11-01-2024 15:34

Cc:

br.mehta, sandeepk singh, ashwani.mathur, monali.bhattacharya, bhagwati prasad  
Hide Details

From: bhagwati prasad/jiit Sort List...

To: anshu.varshney/jiit@jiit.ac.in, prashant.chauhan/jiit@jiit.ac.in,  
amanpreet.kaur/jiit@jiit.ac.in, satyendra.kumar/jiit@jiit.ac.in, chetna.gupta/jiit@jiit.ac.in,  
neetu.sardana/jiit@jiit.ac.in, rajnishprakash.singh/jiit@jiit.ac.in,  
pankaj.srivastava/jiit@jiit.ac.in, dinesh.bisht/jiit@jiit.ac.in, mohd.sarfraz/jiit@jiit.ac.in,  
parmeet.kaur/jiit@jiit.ac.in, garima.kapur/jiit@jiit.ac.in, juhi/jiit@jiit.ac.in,  
ruby.beniwal/jiit@jiit.ac.in, shivani.kapoor/jiit@jiit.ac.in, krishna.sundari/jiit@jiit.ac.in,  
sujata.mohanty/jiit@jiit.ac.in, ritesh.sharma/jiit@jiit.ac.in, mukta.mani/jiit@jiit.ac.in,  
alka.singhal/jiit@jiit.ac.in, archana.shrivastava/jiit@jiit.ac.in, sweta.goel/jiit@jiit.ac.in,  
deepak.verma/jiit@jiit.ac.in

Cc: br.mehta/jiit@jiit.ac.in, sandeepk.singh/jiit@jiit.ac.in, ashwani.mathur/jiit@jiit.ac.in,  
monali.bhattacharya/jiit@jiit.ac.in, bhagwati.prasad/jiit@jiit.ac.in

History: This message has been forwarded.

1 Attachment



Criterion 6\_Index.docx

Dear Colleagues,

I hope the criterion wise compilation of the AQAR 2022-23 of your respective criterion will have been completed or will be on the verge of completion along with the DVVs, index files and other required details. As per the trailing mails, the review report obtained from review teams constituted on Dec 07, 2023 had to be submitted to Hon. VC Sir on 10th of January 2024. As no review report and index files except one have been received so far, we could not submit the same, I, therefore, request all the team members to complete the task so that we can move ahead for filing the details online on the NAAC portal.

An online meeting has been scheduled **on Saturday, January 13, 2024 at 12:30 PM** to discuss the criteria wise review report and other points regarding the uploading of AQAR.

The google meeting link is :<https://meet.google.com/dvw-bekm-tqv>

All members are requested to attend the meeting.

Thanking you with best regards for your support and cooperation.

Dr. Bhagwati Prasad Chamola,  
Coordinator, IQAC  
Professor, Department of Mathematics,  
Jaypee Institute of Information Technology

### **Minutes of Meeting for AQAR, 2022-23**

A meeting of AQAR committee was held on Saturday, January 13, 2024 at 12:30 PM in online mode to discuss the final review report of different criteria (1-7) of AQAR, 2022-23.

The meeting was chaired by Coordinator, IQAC, Prof. B. P. Chamola.

Following members were present in the meeting

Prof. Navneet Kr Sharma, PMSE

Dr Anshu Varshney, PMSE

Dr Prashant Chauhan, PMSE

Dr Amanpreet Kaur, CSE & IT

Dr Satyendra Kumar, ECE

Prof Chetna Gupta, CSE & IT

Prof. Neetu Sardana, CSE & IT

Dr Rajnish Prakash Singh, Biotech

Dr Pankaj Srivastava, Mathematics

Dr Dinesh C.S. Bisht, Mathematics

Dr Mohd. Sarfaraz, Mathematics

Dr Parmeet Kaur, CSE & IT

Dr Garima Kapur, ECE

Dr Juhi, ECE

Dr Ruby Beniwal, ECE

Dr Shivani Kapoor, JBS

Prof Krishna Sundari, Biotech

Prof Sujata Mohanty, Biotech

Dr. Ritesh Kumar Sharma, ECE

Prof Mukta Mani, HSS

Dr Monali Bhattacharya, HSS

Dr Alka Singhal, CSE & IT

Dr Archana Srivastava, JBS

Dr Sweta Goel, JBS

Dr Deepak Verma, HSS

**ITEM-1: Welcome and Opening Remarks by the Convener:**

Welcome and Opening Remarks by the Chair Prof. B. P. Chamola. He wished warm welcome to all the members.

**ITEM-2: Review and uploading of AQAR:**

All criteria (1-7) of AQAR were finally discussed and presented by respective members of the criterion. A few minor suggestions were given by other

members of AQAR committee, which were decided to be incorporated by respective criterion members. Chair Prof. B. P. Chamola appreciated the efforts of all members for preparing different criteria. It was decided that, report would be tabled before Hon. VC Sir, Prof. B.R. Mehta and after his approval it would be uploaded on the NAAC portal.

**ITEM-3: Any other item, decided by the Chair:**

Since no other matter was raised, the meeting ended with the Vote of Thanks by the Chair.



Dr Monali Bhattacharya

Secretary CIQAC

**Action Taken Post Meeting Deliberations:**

- ❖ The AQAR along with Review report was presented to Hon. VC Sir, Prof. B. R. Mehta.
- ❖ Prof. Mehta, who is also IQAC Chairman expressed his desire to have a face to face presentation of AQAR before final uploading. The day of January 25, 2024 was decided for final presentation before him.
- ❖ Hon. VC Prof. Mehta assigned two members for uploading of AQAR on NAAC portal: Prof. Dharmveer Rajpoot and Dr Taj Alam.



Dr Monali Bhattacharya

Secretary CIQAC



Fw: Meeting with Hon VC Sir for AQAR 2022-23 on 25-01-2024 and its  
Uploading on NAAC portal thereafter

anshu.varshney, prashant.chauhan,  
**monali.bhattacharya** to: amanpreet.kaur, satyendra.kumar,  
chetna.gupta, neetu.sardana,  
Cc: br.mehta, bhagwati prasad, navneetk sharma, sandeepk singh,  
taj.alam, dharmveer.rajpoot  
Bcc: sachin.uniyal

18-01-2024 10:37

Dear IQAC AQAR Committee Members,

Honourable VC Sir will have a final meeting with the AQAR Committee on Thursday, January 25, 2024 at 03:00 PM in PC Conference Room, JIIT, Sector 62, Noida.

We are expected to present to him the final AQAR, post review with the changes incorporated in our respective criterion as per the comments received from our peer review committee.

Hence you all are requested to complete the review process at the earliest so that the suggested changes may be incorporated timely by all of us, before 25th.

We shall finish uploading AQAR Part A by 24th and would try to upload Part B all the criteria between 27th to 31st of January 2024.

Below is given tentative schedule of uploading after approval from Hon VC Sir on 25th of January 2024:

January 27, 2024: Criterion 6 & 7  
January 29, 2024: Criterion 4 & 5  
January 30, 2024: Criterion 3  
January 31, 2024: Criterion 1 & 2

The days can be mutually decided and interchanged, as per our classes and availability of Dr Taj Alam and Dr Dharmveer Rajpoot, who shall be helping us with the uploading as last year.

With regards  
Monali

Dr Monali Bhattacharya  
Associate Professor  
Department of Humanities & Social Sciences  
Jaypee Institute of Information Technology  
Sector 62, Noida  
Telephone (Office): 0120-2594384

## **MINUTES OF THE MEETING OF AQAR COMMITTEE of IQAC HELD ON 25-01-2024**

A meeting of the AQAR committee of IQAC was held on Thursday, 25-01-2024 at 03:30 PM to review finalised AQAR.

The meeting was chaired by Hon Vice Chancellor, Prof. B. R. Mehta.

Following members were present in the meeting

Prof. Navneet Kr Sharma, PMSE

Dr Anshu Varshney, PMSE

Dr Prashant Chauhan, PMSE

Dr Amanpreet Kaur, CSE & IT  
Dr Satyendra Kumar, ECE  
Prof Chetna Gupta, CSE & IT  
Prof. Neetu Sardana, CSE & IT  
Dr Pankaj Srivastava, Mathematics  
Dr Dinesh C.S. Bisht, Mathematics  
Dr Mohd. Sarfaraz, Mathematics  
Dr Garima Kapur, ECE  
Dr Ruby Beniwal, ECE  
Dr Shivani Kapoor, JBS  
Prof Krishna Sundari, Biotech  
Prof Sujata Mohanty, Biotech  
Dr Monali Bhattacharya, HSS  
Dr Alka Singhal, CSE & IT  
Dr Archana Srivastava, JBS  
Dr Sweta Goel, JBS

Following members were granted leave of absence by the Chairperson, IQAC.

Dr Rajnish Prakash Singh, Biotech  
Dr Parmeet Kaur, CSE & IT  
Dr Juhi, ECE  
Dr. Ritesh Kumar Sharma, ECE  
Prof Mukta Mani, HSS  
Dr Deepak Verma, HSS

**ITEM-1: Welcome and Opening Remarks by the Chair:**

The Chairperson of IQAC welcomed all the members for attending the meeting.

**ITEM-2: Review and Filing of AQAR 2022-23:**

Criterion wise presentation was given before Hon. VC and Chairman, IQAC, Prof. B. R. Mehta. Few suggestions were given by him, as outlined below:  
1.3.4 – Name of program list to be verified  
2.4.1 – data to be corroborated with that of minutes of Academic Council and Board of Management.

3.4.2 – Number of PhD guides to be calculated as per the norm of 275 working days criterion.

**ITEM-3: Any other item, decided by the Chair:**

The meeting ended with the AQAR members thanking the Chair for guiding them and the Convener wishing them success in completing the task at a short notice.



Dr Monali Bhattacharya

Secretary CIQAC

**Action Taken Post Meeting Deliberations:**

- ❖ Responsibility assigned to 1 member in each criterion for coordinating uploading of data of their criterion on NAAC portal.
  - Criterion 1: Dr Anshu Varshney
  - Criterion 2: Prof. Neetu Sardana
  - Criterion 3: Dr Pankaj Srivastava
  - Criterion 4: Dr Juhi
  - Criterion 5: Prof. Krishna Sundari
  - Criterion 6: Dr Monali Bhattacharya
  - Criterion 7: Dr Archana Srivastava
  
- ❖ The AQAR was uploaded on NAAC portal by respective members after incorporating suggested changes in respective criterion.



Dr Monali Bhattacharya

Secretary CIQAC

26.04.2024

**Notice**

A meeting of IQAC sub-committee conveners has been scheduled tomorrow, April 27, 2024 at 11:00 AM in IQAC Room, Samadhan Sambhag, Sector 62 campus, JIIT Noida. All sub-committee Conveners are requested to kindly make it convenient to be present. The meeting will be chaired by the Coordinator IQAC, Prof. B.P.Chamola.

**Agenda:** Discussion of Finalization of ERD proforma and feedback forms



Monali Bhattacharya

Secretary, CIQAC

**MINUTES OF THE MEETING OF SUB-COMMITTEE CONVENERS OF IQAC**

**HELD ON APRIL 27, 2024 AT 11:00 AM IN IQAC OFFICE, SECTOR-62, NOIDA.**

A meeting of Sub-committee conveners of CIQAC, with the Coordinator, CIQAC was held on April 27, 2024, at 11:00 AM in IQAC Office, Sector-62, Noida. The meeting was chaired by the Convener, CIQAC Prof. B. P. Chamola.

Members Present:

Prof. B. P. Chmola

Prof. Navneet K Sharma

Prof. Krishna Sundari

Dr Monali Bhattacharya

Prof. Sajai Veer

The Convener of Stakeholder Relationship Committee, Prof. Mukta Mani was granted Leave of Absence by the Chair.

**ITEM -1: Welcome and Opening Remarks by the Chair:**

The Coordinator, CIQAC accorded a very warm welcome to all the members for having made it convenient to attend the meeting.

**ITEM -2: Discussion of Finalization of ERD proforma and feedback forms for 2023-24**

The changes in the ERD as incorporated by respective AQAR members last year were reviewed. It was found that the proforma of ERD now matched with that of AQAR format. It was suggested that a column for getting details of all conferences, workshops, seminars and orientations to be included in ERD, though it is not directly sought in AQAR. IQAC Subcommittee Conveners also suggested adding of a departmental compendium at the end of ERD, which would have reports of all the events organised by the department in respective years. The idea was approved and it was decided that revised ERD would be sent to DQAC next week after incorporating proposed changes.

**ITEM -3: Any other item, decided by the Chair:**

Since, no other point was raised, the meeting ended with the vote of thanks to the Chair.

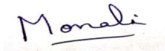


Monali Bhattacharya

Secretary, CIQAC

**Action Taken Post Meeting Deliberations:**

- ❖ ERD was revised with a new section on 'Events organised' added at the end.
- ❖ A point seeking details of Workshops, Seminars, Conferences, not included in the points 15.3.2 & 18.1.4 was added as 18.2.2.



Monali Bhattacharya

Secretary, CIQAC





Fw:Gentle Reminder\_ IQAC - DQAC Committee meeting scheduled today\_  
27-05-2024\_04:00 PM

monali.bhattacharya to: neetu.sardana, chetna.gupta,  
parul.agarwal, somya.jain,  
garima.kapur, bhawna.gupta,  
Cc: bhagwati.prasad, ashwani.mathur

27-05-2024 11:11

Dear IQAC Sub Committee Conveners, and DQAC members,

**Request you all to join us today, May 27, 2023 at 04:00 PM for an online meeting to discuss the ERD for the year 2023-24.**

The meeting details are given below:

Google Meet joining info

Video call link: <https://meet.google.com/uxb-exvz-nzi>

Kindly refer to the trailing mail for quick reference.

With regards

Monali

Dr Monali Bhattacharya  
Associate Professor  
Department of Humanities & Social Sciences  
Jaypee Institute of Information Technology  
Sector 62, Noida  
Telephone (Office): 0120-2594384

## **MINUTES OF THE MEETING OF DQAC & IQAC SUB-COMMITTEES CONVENERS HELD ON May 27, 2024 AT 04:00 PM**

An online meeting of Sub-committee conveners of IQAC, DQAC members and AQAR was held on Monday, May 27, 2024, at 04:00 PM through Google meet. The meeting was chaired by the Coordinator, CIQAC Prof. B. P. Chamola. Secretary IQAC and all the conveners of IQAC except Convener of Stakeholders relationship committee attended the meeting.

Following members of DQAC attended the meeting:

**Dept. of CSE & IT**

- (i) Prof. Neetu Sardana
- (ii) Prof. Chetna Gupta
- (iii) Dr. Parul Agarwal
- (iv) Dr. Somya Jain

**Dept. of ECE**

- (i) Dr. Garima Kapur
- (ii) Dr. Bhawna Gupta
- (iii) Dr. Akansha Bansal
- (iv) Dr. Neetu Joshi

**Dept. of Biotechnology**

- (i) Prof. Sudha Srivastava
- (ii) Dr. Vibha Gupta
- (iii) Dr. Pooja Choudhary

**Jaypee Business School**

- (i) Dr. Shriram Purankar
- (ii) Dr. Vishal Gupta
- (iii) Dr. Sweta Goel,

**Dept. of PMSE**

- (i) Dr. Anuraj Panwar
- (ii) Dr. Ashish Bhatnagar
- (iii) Dr. Ravi Gupta

**Dept. of Mathematics**

- (i) Prof. B. P. Chamola
- (ii) Dr. Pankaj Srivastava
- (iii) Dr. Dinesh C.S. Bisht
- (iv) Dr. Neha Singhal

**Dept. of HSS**

- (i) Dr. Amba Aggrawal
- (ii) Dr. Namreeta Kumari
- (iii) Dr. Neha Singh
- (iv) Dr. Deepak Verma

Following members were granted leave of absence by the chair

Prof. Neetu Sardana

Prof. Mukta Mani

Dr. Amit Verma

**ITEM -1: Welcome and Opening Remarks by the Chair:**

The Coordinator, CIQAC accorded a very warm welcome to all the members for having made it convenient to attend the meeting.

**ITEM -2: Discussion of Process of Preparing ERD 2023-24**

The changes in the Evaluative Report of the Department (ERD) as finalised by IQAC Sub-committee Conveners were reviewed. It was decided that once again NAAC SOP for reference of definitions would be used by DQAC for preparing ERDs.

**ITEM -3:** The doubts regarding certain points of the ERD were discussed by some of the DQAC members and the same were cleared during discussion.

**ITEM -4: Any other item, decided by the Convener:**

Since, no other point was raised, the meeting ended with the vote of thanks to the Chair.



Monali Bhattacharya

Secretary, CIQAC

**Action Taken Post Meeting Deliberations:**

NAAC SOP, 2024 as uploaded by NAAC on its website was shared with DQAC  
[http://naac.gov.in/images/docs/Manuals/University\\_SOP\\_11\\_01\\_2024.pdf](http://naac.gov.in/images/docs/Manuals/University_SOP_11_01_2024.pdf)



Monali Bhattacharya

Secretary, CIQAC