

**PROFORMA FOR GRANT OF FELLOWSHIP TO RESEARCH FELLOWS / ASSISTANTS  
(Grant-in-Aid)**

**Personal Data**

- 1. For the Month :
- 2. Name of the Scholar :
- 3. Enrollment No :
- 4. Project Title :
- 5. Department :
- 6. Project Sanctioning Authority:
- 7. Name of the Project Investigator (PI) / Coordinator:
- 8. Attendance Record :

**Dates with reason of absence from the Institute (excluding Sunday and official holidays).**

Dates	Reasons
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Total Leave during current Month: .....

9. Cumulative leave availed during current semester till (including) current month: .....

*Note:* This shall be certified by the Project Investigator / Faculty In charge, from the attendance register.

10. **Declaration**: I declare that the information given above is correct:

Signature of the Scholar  
 Mobile No. :  
 Email Id :

11. **Checked & verified by PI/Faculty In charge:**  
Remarks

Signature of PI/Faculty In charge

12. **Program Coordinator / Assistantship Coordinator:**

Signature of the Coordinator

13. **H.O.D.**

14. **Approval of VC**

**Forwarded to**

Attendance Verified